17th July, 2024

The DG/CEO

NIMASA,

35, NIMASA Tower, Victoria Island, Lagos.

Dear Sir,

**RE: PROPOSAL FOR THE PROVISION OF JANITORIAL STORAGE CABINETS IN NIMASA OFFICES WITHIN LAGOS**

It is our pleasure to forward our proposal to the Nigerian Maritime Administration & Safety Agency for the **PROVISION OF JANITORIAL STORAGE CABINETS IN NIMASA OFFICES WITHIN LAGOS.** We have extensive experience in supplies.

**Janitorial Cleaning Services** are all of the large and small clearing activities that are necessary to do on a regular, even daily basis. These include janitorial-type work like sweeping floors, cleaning washrooms, sinks, and toilets, throwing out the trash and dusting surfaces.

The Janitorial services include the following:

* Cleaning and Sanitizing bathrooms, kitchens, and break areas
* Wiping down surfaces, dusting and polishing
* Mopping and sweeping floors
* Vacuuming
* Removing garbage
* Parking lot sweeping

The cleaners need to have a storage facility that they will safely stow hazardous cleaning substances and equipment as well as their off-duty clothing, without the storage cabinets there are possibilities that the cleaners will resort in hanging brushes, Mops, Personal Clothing and other cleaning items indiscriminately on window railings, and these will corrode the window metal, or stain the paint.

**TIMELINE:**

The delivery is One (1) week upon signing of the contract agreement.

**COST:**

Our cost for the supply is **Eighty-Three Million, Four hundred and Thirty Thousand, Seven Hundred and Fifty Naira (₦83,430,750.00)** only, tax included. The detailed cost is attached.

**UNDERTAKING:**

We undertake that the Federal Government of Nigeria has not declared us, or any sub-contractor for any part of the contract, ineligible on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

Yours sincerely,

ADELOLA BABATUNDE

Managing Director

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